

Proposal # E1.01-9846 : Direct Labor

Please read the [instructions](#) (opens in new window) carefully before proceeding. If you used the browser's BACK button to come to this page, please [reload/refresh](#) now.

Labor Costs and Information: Enter the labor description and cost for each person who will be working on the proposed research effort. Please note that each employee's contribution to the project must be identified in the technical proposal. Do not include labor costs for employees who are not directly contributing to the project. Costs for these should be included in the Overhead or G&A sections of this proposed budget.

Please detail the labor used for each year of the proposed research effort separately below.

Category:	<input type="text" value="Select Category"/>	Description:	<input type="text" value="Principal Investigator"/>	
Education:	<input type="text" value="Select Education"/>	Years of Experience:	<input type="text"/>	
Hours:	<input type="text"/>	Rate (\$):	<input type="text"/>	Fringe Rate (%) (if applicable): <input type="text"/>
Total(\$) (hours x rate x fringe rate):	<input type="text"/>			

Category:	<input type="text" value="Select Category"/>	Description:	<input type="text"/>	
Education:	<input type="text" value="Select Education"/>	Years of Experience:	<input type="text"/>	
Hours:	<input type="text"/>	Rate (\$):	<input type="text"/>	Fringe Rate (%) (if applicable): <input type="text"/>
Total(\$) (hours x rate x fringe rate):	<input type="text"/>			

ADD MORE DIRECT LABOR COSTS

Labor charges that do not compare favorably to state averages at <http://www.bls.gov> require additional documentation supporting the proposed salary(ies).

Additional Comments

Provide additional information and cost support data related to the nature of the direct labor detailed above. (Maximum character limit 200)

Upload any necessary labor rate documentation here. **UPLOAD**

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Proposal # E1.01-9846 : Overhead

Please **read the [instructions](#)** (opens in new window) carefully before proceeding. If you used the browser's BACK button to come to this page, please [reload/refresh](#) now.

Specify current rate and base. Use current rate(s) negotiated with the cognizant federal negotiating agency, if available, OR provide a number for total estimated overhead costs to execute the project.

Overhead Rate/Cost		
Rate(%):	<input type="text"/>	-OR- Cost(\$): <input type="text"/>
Comments (Maximum character limit 4000):		
<input type="text"/>		

Specify the sources of your company's overhead costs below.

Overhead Cost Sources
<input type="text"/>

Possible Overhead Cost Sources:

- Insurance
- Sick Pay
- Vacation

[ADD MORE OVERHEAD COST SOURCE](#)[SAVE AND CONTINUE](#)

Proposal # E1.01-9846 : ODCs

Please read the [instructions](#) (opens in new window) carefully before proceeding. If you used the browser's BACK button to come to this page, please [reload/refresh](#) now.

NOTE: The maximum file size permitted for Supporting Documents Upload is 2MB.

Materials

If applicable, list the materials planned for this proposal here. Note that either Supporting Comments or Supporting Documents Upload must be included when listing Materials.

Description: <input type="text"/>	Vendor: <input type="text"/>
Quantity: <input type="text"/>	Cost (\$): <input type="text"/>
Exclusive for this Contract? <input type="text" value="Select"/>	Competitively Sourced? <input type="text" value="Select"/> Consumable? <input type="text" value="Select"/>
Supporting Documents Upload: <input type="button" value="UPLOAD"/>	
Supporting Comments (Maximum character limit 4000): <input style="width: 100%;" type="text"/>	

Description: <input type="text"/>	Vendor: <input type="text"/>
Quantity: <input type="text"/>	Cost (\$): <input type="text"/>
Exclusive for this Contract? <input type="text" value="Select"/>	Competitively Sourced? <input type="text" value="Select"/> Consumable? <input type="text" value="Select"/>
Supporting Documents Upload: <input type="button" value="UPLOAD"/>	
Supporting Comments (Maximum character limit 4000): <input style="width: 100%;" type="text"/>	

Supplies

If applicable, list the supplies planned for this proposal here. Note that either Supporting Comments or Supporting Documents Upload must be included when listing Supplies.

Description: <input type="text"/>	Vendor: <input type="text"/>
Quantity: <input type="text"/>	Cost (\$): <input type="text"/>
Exclusive for this Contract? <input type="text" value="Select"/>	Competitively Sourced? <input type="text" value="Select"/> Consumable? <input type="text" value="Select"/>
Supporting Documents Upload: <input type="button" value="UPLOAD"/>	
Supporting Comments (Maximum character limit 4000): <input style="width: 100%;" type="text"/>	

Description: <input type="text"/>	Vendor: <input type="text"/>
Quantity: <input type="text"/>	Cost (\$): <input type="text"/>
Exclusive for this Contract? <input type="text" value="Select"/>	Competitively Sourced? <input type="text" value="Select"/> Consumable? <input type="text" value="Select"/>
Supporting Documents Upload: <input type="button" value="UPLOAD"/>	
Supporting Comments (Maximum character limit 4000): <input style="width: 100%;" type="text"/>	

Equipment

If applicable, list the equipment planned for this proposal here. Note that either Supporting Comments or Supporting Documents Upload must be included when listing equipment.

Description: <input type="text"/>	Vendor: <input type="text"/>
Quantity: <input type="text"/>	Cost (\$): <input type="text"/>
Exclusive for this Contract? <input type="text" value="Select"/>	Competitively Sourced? <input type="text" value="Select"/>
Supporting Documents Upload: <input type="button" value="UPLOAD"/>	
Supporting Comments (Maximum character limit 4000): <input style="width: 100%;" type="text"/>	

Description: <input type="text"/>	Vendor: <input type="text"/>
Quantity: <input type="text"/>	Cost (\$): <input type="text"/>
Exclusive for this Contract? <input type="text" value="Select"/>	Competitively Sourced? <input type="text" value="Select"/>
Supporting Documents Upload: <input type="button" value="UPLOAD"/>	
Supporting Comments (Maximum character limit 4000): <input style="width: 100%;" type="text"/>	

Other

If applicable, list any additional ODCs planned for this proposal here. Note that either Supporting Comments or Supporting Documents Upload must be included when listing additional ODCs.

Description: <input type="text"/>	Vendor: <input type="text"/>
Quantity: <input type="text"/>	Cost (\$): <input type="text"/>
Exclusive for this Contract? <input type="text" value="Select"/>	Competitively Sourced? <input type="text" value="Select"/>
Supporting Documents Upload: <input type="button" value="UPLOAD"/>	
Supporting Comments (Maximum character limit 4000): <input style="width: 100%;" type="text"/>	

Description: <input type="text"/>	Vendor: <input type="text"/>
Quantity: <input type="text"/>	Cost (\$): <input type="text"/>
Exclusive for this Contract? <input type="text" value="Select"/>	Competitively Sourced? <input type="text" value="Select"/>
Supporting Documents Upload: <input type="button" value="UPLOAD"/>	
Supporting Comments (Maximum character limit 4000): <input style="width: 100%;" type="text"/>	

Travel

If applicable, list the travel planned for this proposal here. If there is more than one trip planned, click on the button to add travel.

NOTE: The Total Costs for each category should be the cumulative cost for all the People for the number of Days traveled.

Location From: <input type="text"/>	Total Airfare Costs (\$): <input type="text"/>
Location To: <input type="text"/>	Total Car Rental Costs (\$): <input type="text"/>
Number of People: <input type="text"/>	Total Per Diem Costs (\$): <input type="text"/>
Number of Days: <input type="text"/>	Total Other Costs (\$): <input type="text"/>
Total Cost (\$): <input type="text"/>	
Purpose of Trip: <input style="width: 100%;" type="text"/>	
Source of Estimates: <input style="width: 100%;" type="text"/>	
Explanation/Justification (Maximum character limit 4000): <input style="width: 100%;" type="text"/>	

Location From: <input type="text"/>	Total Airfare Costs (\$): <input type="text"/>
Location To: <input type="text"/>	Total Car Rental Costs (\$): <input type="text"/>
Number of People: <input type="text"/>	Total Per Diem Costs (\$): <input type="text"/>
Number of Days: <input type="text"/>	Total Other Costs (\$): <input type="text"/>
Total Cost (\$): <input type="text"/>	
Purpose of Trip: <input style="width: 100%;" type="text"/>	
Source of Estimates: <input style="width: 100%;" type="text"/>	
Explanation/Justification (Maximum character limit 4000): <input style="width: 100%;" type="text"/>	

Explanation of ODCs

If available, provide any additional information below on the Other Direct Costs listed above, including the basis used for estimating the costs.

Explanation of ODCs (Maximum character limit 4000)

Proposal # E1.01-9846 : Subcontractors/Consultants

Please read the [instructions](#) (opens in new window) carefully before proceeding. If you used the browser's BACK button to come to this page, please [reload/refresh](#) now.

Subcontractor/Consultant Information: Provide the name of the subcontractor/consultant, and a budget contact that the NASA Procurement Office can contact for budget information. Indicate if you are able to provide detailed budget information for the subcontractor/consultant in this proposal, and if so please provide that information on this page. If you are unable to provide detailed budget information, enter the total cost.

Subcontractor/Consultant Information	
Subcontractor/Consultant:	<input type="text"/>
Budget Contact First Name:	<input type="text"/>
Budget Contact Middle Initial:	<input type="text"/>
Budget Contact Last Name:	<input type="text"/>
Budget Contact Title:	<input type="text"/>
Budget Contact Phone:	(<input type="text"/>) <input type="text"/> - <input type="text"/>
Budget Contact Email:	<input type="text"/>
Are you able to provide detailed budget information for this subcontractor/consultant?	<input type="radio"/> Yes <input type="radio"/> No
If no, please provide the Total Cost (\$):	<input type="text"/>
If no, do you provide the authority to the Government to contact this Point of Contact?	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A
If yes, please provide a detailed subcontractor/consultant budget using the forms below and the Total Cost will be calculated automatically.	
Should the G&A rate for this proposal's budget include the cost for this subcontractor/consultant?	<input type="radio"/> Yes <input type="radio"/> No

Detailed Subcontractor/Consultant Budget

Direct Labor

Category	Description	Hours	Rate (\$)	Total(\$) (hours x rate)	Remove
Select Category	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Select Category	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Select Category	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

ADD MORE DIRECT LABOR

Additional Costs

Type	Amount(\$)	Explanation
Overhead	<input type="text"/>	<input type="text"/>
G&A	<input type="text"/>	<input type="text"/>
Profit	<input type="text"/>	<input type="text"/>

Other Direct Costs

Category	Description	Vendor	Cost (\$)	Remove
Select Category	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Select Category	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Select Category	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

ADD MORE OTHER DIRECT COSTS

Upload a letter of commitment from the subcontractor/consultant here. If you do not have a letter, provide an explanation in the text box below.

Subcontractor/Consultant Letter of Commitment
Upload the letter of commitment here. UPLOAD
Provide an explanation here of any contact you have had with the subcontractor/consultant as to their availability to perform the proposed work. (Maximum character limit 4000)
<input type="text"/>

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Proposal # E1.01-9846 : G&A

Please **read the [instructions](#)** (opens in new window) carefully before proceeding. If you used the browser's BACK button to come to this page, please [reload/refresh](#) now.

General and Administrative Costs: Enter rate or total cost for the General and Administrative expenses for this proposal. Specify current rate and base. Use current rate(s) negotiated with the cognizant federal negotiating agency, if available, OR provide a number for total estimated G&A Costs to execute the project. Below, specify the different cost sources from which your company's General and Administrative costs are calculated. Please detail the labor used for each year of the proposed research effort separately below.

G&A Rate/Cost	
Rate(%): <input type="text"/>	-OR- Cost(\$): <input type="text"/>
Comments: (Maximum character limit 4000):	
<input type="text"/>	

Specify the sources of your company's G&A costs below.

G&A Cost Sources
<input type="text"/>

Possible G&A Cost Sources:

- Rent
- Utilities
- Management

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Proposal # E1.01-9846 : Profit/Cost Sharing

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See [Sections 5.8](#) (opens in new window). Profit to be added to total budget, shared costs to be subtracted from total budget, as applicable. For Cost Sharing, please enter rate or cost as a negative number.

Profit Rate/Cost

Rate(%):

-OR-

Cost(\$):

Comments (Maximum character limit 4000):

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Proposal # E1.01-9846 : Audit Info

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Federal Facilities, Laboratories, or Equipment: If you require the use of a Federal facility, laboratory, or equipment, identify it below as well as in part 8 of your technical proposal, and upload a signed statement of availability from the Government agency. In addition, a letter of justification should be uploaded. (See certification j on Form A and section 3.2.4, part 8).

Please note that this section SHALL be completed if you certified in Form A that you will require the use of Federal facilities. Leave this section BLANK if you DO NOT require the use of Federal facilities, laboratories or equipment.

Federal facilities, laboratories or equipment (Maximum character limit 4000)

Upload necessary documentation here:

Signed statement of availability from Government agency Letter of justification for use of Federal facilities, laboratories or equipment

Audit Information

If your firm's accounting system has been audited (see the Audit Information section linked on the left menu), are the rates from that audit agreement used for this proposal?

- The rates listed in the negotiated rate agreement were used to prepare the budget summary.
- Other rates were used to prepare the budget summary.
- My firm's accounting system has not been audited.

If the listed rates are not being used to prepare the budget summary, please provide an explanation: (Maximum character limit 4000)